

**SUPPORT STAFF**  
**6310 APPOINTMENT - SUPPORT STAFF**

The probationary period for all new civil service employees shall be for the maximum period established by the local Civil Service Commission.

The time, place, conditions of employment, and transfer of support staff shall be vested in the Assistant Superintendent of Student & Staff Services who shall conduct such actions in compliance with all applicable contract provisions. The duties for each Civil Service employee shall be clearly defined.

**Policy References:**

Civil Service Law Section 63

Adoption Date 3/8/11