

**MINUTES OF THE 877 REGULAR BUSINESS MEETING
BOARD OF EDUCATION
AMHERST CENTRAL SCHOOL DISTRICT
August 14, 2018
District Office Conference Room**

Present: Paul Steimle - President, Jeanne Ernst - Vice-President, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Dominic Vivolo

Not Present: Lynn Errington

Others Present: Anthony Panella - Superintendent, Michael Belle-Isle - Assistant Superintendent, Lynn Shanahan - Assistant Superintendent, Laura Bosinski – Business Administrator

Meeting called to order by Paul Steimle, President, at 7:00 pm

WRITTEN COMMUNICATION

None

VISITORS WISHING TO SPEAK

A resident inquired about recreational use of the track.

REPORT OF SPECIAL COMMITTEES

Board member Lorry Goldhawk reported that the **Alternative Funding Committee** convened for an update on the Show Us Your Stripes event which will be held Friday, October 19th. The committee is looking for big ticket items and basket raffle donations for the event.

Board member Dominic Vivolo stated the **Audit Committee** met with Drescher & Malecki, LLP for a pre audit conversation. An external audit report will be forthcoming at a September board meeting.

Board Vice-President Jeanne Ernst explained the **Tax Certiorari Committee** discussed a list of open cases to determine which cases will be litigated with the Town of Amherst.

Members Jessica McLaughlin and Jeanne Ernst attended **NYS School Boards Association congressional visits**. They met with Congressman Brian Higgins and staff members from Senator Chuck Schumer and Senator Kirsten Gillibrand's office to discuss education funding.

SUPERINTENDENT'S REPORT

Phase I Construction Update

Brittany Sainz from Turner Construction presented an update on Phase I of the Capital Construction project. This phase, which includes replacement of the turf field, a new track and other athletic improvements, is expected to reach substantial completion by September 7th.

Budget Investment Plan

Treasurer Barbara Williams outlined the District's interest earnings and rates since 2013. After explaining how cash flow is monitored and the challenges of investment strategies, Ms. Williams stated the District has an opportunity to maximize interest revenues with the increase in market rates and plans to invest in treasury bills this fall.

Board Topics for 2018-19

Superintendent Panella reviewed the presentation topics for 2018-2019 Board meetings.

A motion was made by Jeanne Ernst and seconded by Jessica McLaughlin to approve the following New Business Items: F-1-a through l; Personnel Items: F-2-a through d, and Financial Item F-3-b through h. The motion unanimously carried (6-0).

NEW BUSINESS

- a. **Approve** Minutes of July 10, 2018 Regular Business Meeting.
- b. **Approve** the Recommendations of the Committee on Special Education and the Subcommittee on Special Education.

- c. **Approve** the Recommendations of the Committee on Preschool Special Education.
- d. **Approve** the Tax Rate at \$19.597772 per \$1000 of Assessed Valuation for the 2018-2019 School Year.
- e. **Approve** the SEQRA Resolution for Child Care Network of the Niagara Frontier, Inc dba Just for Kids.
- f. **Approve** the three (3) year lease agreement between Amherst Central School District and Just for Kids before and after school program.
- g. **Approve** the following Bids for the 2018-2019 school year: Milk and Ice Cream, Grocery Products, Bread Products, Processed Products, Paper and Smallwares.
- h. **Approve** closure of a Key Bank checking account in the amount of \$916.60 due to inactivity (balance will be transferred into an active account).
- i. **Accept** Gifts/Donations on the attached list and increase the District's 2018-2019 Budget Appropriation by \$7,915.92.
- j. **Accept** the donation of a Breakout Edu Kit from an anonymous donation through DonorsChoose.org valued at \$800.00.
- k. **Accept** the donation of grant money from New York State Parks for Summer Scholars field trips valued at \$1,506.00.
- l. **Approve** disposal of items from Central Maintenance: One (1) Floor Maintainer, one (1) Floor Machine, one (1) Laminator, one (1) Wet Vac.

PERSONNEL

Instructional – Faculty

- 1. **Reappoint** the following **part-time teachers** for the 2018-19 school year:

Burgholzer, John	Science	.50	High School
Kuehpus, Sara A.	Science	.80	Middle School
Simmons, Teresa M.	General/Special Education	.40	High School/Middle School
Redding, Karen L.	Elementary	.70	Windermere Boulevard
- 2. Appoint **Anna Hilley**, who holds a valid initial Students with Disabilities (Grades 1-6) certificate, to a **four-year probationary appointment as a Special Education Teacher—special subject tenure area 30.8(a)(7)** at Smallwood Drive School (new position) effective August 29, 2018. The probationary expiration date will be contingent on the individual's overall APPR ratings. To receive tenure, the individual must receive overall APPR ratings of "effective" or "highly effective" in at least three of four preceding years, including the tenure year.
- 3. Approve an **extension of unpaid childcare leave to Kelly Hinton**, Elementary Teacher at Windermere Boulevard School, through December 5, 2018.

Instructional Teaching Assistants

- 4. Accept with regret and appreciation the **resignation** of **Stefanie Egan**, part-time Teaching Assistant at Windermere Boulevard School, effective July 19, 2018.
- 5. Accept with regret and appreciation the **resignation** of **Robert Linhart**, Physical Education Teaching Assistant at Amherst Middle School and Girls Modified Basketball Coach and Assistant Modified/Junior Varsity Baseball Coach, effective August 31, 2018.

6. Approve a **change of status** for **Lindsay Hanes** from full-time Teaching Assistant (part-time Special Education/part-time General Education) to **full-time Special Education Teaching Assistant** at Smallwood Drive School effective September 5, 2018.

Civil Service

7. Accept with regret and appreciation the **resignation** of **Erin Cogan**, District Transition Coordinator, effective August 14, 2018.
8. Approve a **change of hours** for **Debra Davern** from part-time general education Teacher Aide (16.5 hours/week at Smallwood Drive School) to **part-time Special Education ("Special Friends") Teacher Aide at Windermere Boulevard School (19 hours/week)** (replacing Cathryn Piersa) effective September 5, 2018.
9. Approve **Charles "Larry" Arbogast** as **Cleaner/Laborer long-term substitute** at the Middle School effective September 5, 2018 (filling vacancy left by Lee Hernquist's move to Senior Custodian).

Other

10. Approve the **Fall 2018 coaching schedule**.

FINANCIAL REPORTS

Budget Status Reports: Summary (June 2018), Detail (June 2018); Budget Transfers Report: General Fund (June & July 2018), Special Aid Fund (June 2018); Budget Transfers Report [over \$25,000] General Fund (June & July 2018), School Lunch Fund (June 2018); Cash Flow Statement (July 1, 2017- June 30, 2018); Extra Classroom Activity Funds: Quarterly Report (April 1, 2018 – June 30, 2018), Annual Report (July 1, 2017- June 30, 2018); Warrant Reports: #0002 (July 13, 2018), #0004 (July 27, 2018); Treasurer's Report (June 2018)

Follow Up Action Items

- 1) Consider adding additional items to Board of Education Topics for 2018-2019.

A motion to adjourn to Executive Session to discuss contract negotiations, litigation and matters regarding a particular person was made by Mark Smith seconded by Lorry Goldhawk. Motion unanimously carried (6-0).

The board convened to Executive Session at 7:56 PM.

A motion to convene to Public Session was made by Jessica McLaughlin, seconded by Jeanne Ernst. Motion unanimously carried (6-0).

The board convened to Public Session at 9:32 PM.

A motion to adjourn the meeting was made by Dominic Vivolo, seconded by Mark Smith. Motion unanimously carried (6-0).

The meeting adjourned at 9:33 PM.

The next regular Board of Education meeting to be held on Tuesday, September 4, 2018 at 7:00 PM.

Respectfully submitted by: Deborah Custodi, District Clerk