

**MINUTES OF THE 879 REGULAR BUSINESS MEETING  
BOARD OF EDUCATION  
AMHERST CENTRAL SCHOOL DISTRICT  
September 18, 2018  
District Office Conference Room**

**Present:** Paul Steimle - President, Jeanne Ernst - Vice-President, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Dominic Vivolo

**Not Present:** Mark Smith

**Others Present:** Anthony Panella - Superintendent, Michael Belle-Isle - Assistant Superintendent, Lynn Shanahan - Assistant Superintendent, Laura Bosinski – Business Administrator

Meeting called to order by Paul Steimle, President, at 7:01 pm

**WRITTEN COMMUNICATION**

None

**VISITORS WISHING TO SPEAK**

None

**REPORT OF BOARD AND SPECIAL COMMITTEES**

Board member Lorry Goldhawk reported she attended an Erie County Association of School Board's meeting where upcoming events were encouraged. A summer reception with Commissioner Elia may be open to all board members.

President Steimle mentioned he signed a \$1.25 million dollar Bond Anticipation Note that morning for the current Capital Project.

**SUPERINTENDENT'S REPORT**

**External Auditor's Report**

Luke Malecki from Drescher & Malecki stated there were no deficiencies or findings in the overall External Auditor's Report.

**Opening Day Highlights & 2018-19 Strategic Action Plan Initiatives**

Superintendent Panella first gave an update on the Phase I Capital Project. Substantial completion will be done by October 1<sup>st</sup> although some teams are using the field this week with restrictions.

A brief review of Opening Day followed and Strategic Plan priorities for 2018-19 were reviewed.

*A motion was made by Jeanne Ernst and seconded by Lorry Goldhawk to approve the following New Business Items: E-1-a through g; Personnel Items: E-2-a through e, and Financial Item E-3-g. The motion unanimously carried (5-0 Mr. Vivolo abstained).*

**NEW BUSINESS**

- a. **Approve** Minutes of September 4, 2018 Regular Business Meeting.
- b. **Approve** the Recommendations of the Committee on Special Education and the Subcommittee on Special Education.
- c. **Approve** the Recommendations of the Committee on Preschool Special Education.
- d. **Approve** the certification of Lead Evaluators for teacher and principal evaluations.
- e. **Accept** Gifts/Donations on the attached list and increase the District's 2018-2019 Budget Appropriation by \$5,493.50.
- f. **Approve** declaring the following as excess inventory: One (1) leg curl and one (1) leg extension.
- g. **Approve** disposing excess technology inventory: Please see attached.

## PERSONNEL

### Administration

1. Accept with regret and appreciation the **resignation** of **Jessica O'Hern**, Assistant Director of Special Education and Pupil Personnel, effective October 9, 2018.

### Instructional – Faculty

1. Approve **maternity/child care leave** for **Amy Butzek**, Reading Specialist at Windermere Boulevard School, effective November 9, 2018 through February 25, 2019 (tentative dates).
2. Appoint **Gabrielle Zafonte**, who holds a valid Initial Childhood Education (grades 1-6) certificate, **as a Reading Specialist long-term substitute** at Windermere Boulevard School (replacing Allison Damon) retroactive to September 17 through October 19, 2018 (tentative dates).
3. Appoint **Jessica Hughes**, who holds a valid initial Childhood Education (1-6) certificate, **as an Elementary Teacher long-term, part-year substitute** at Smallwood Drive School (replacing Natalie Wheeler) effective September 21, 2018 through date to be determined.

### Instructional Teaching Assistants

1. Accept with regret and appreciation the **resignation** of **Alissa Snyder**, Special Education Teaching Assistant at Windermere Boulevard School, effective August 31, 2018.
2. Appoint **Lenise Deakin**, who holds a valid professional English 7-12 certificate, **to a probationary four-year appointment as a Special Education Teaching Assistant (32.5 hours/week)**--special subject tenure area section 30.8(d) at the High School (replacing Colleen Donovan) effective September 10, 2018.
3. Approve a **change of status** for **Tina Vivolo** from part-time Teaching Assistant at Windermere Boulevard School **to a probationary four-year appointment as a Special Education Teaching Assistant (32.5 hours/week)**--special subject tenure area section 30.8(d) at the Middle School (replacing Lynette LaBoy), effective September 24, 2018.

### Civil Service

1. Accept with regret and appreciation the **resignation** of **Mary (Molly) Wesolowski**, Principal Clerk Typist at Windermere Boulevard School, effective September 22, 2018.
2. Accept with regret and appreciation the **resignation** of **Keona Gaddis**, Food Service Helper at the High School, effective September 1, 2018.
3. Appoint **Esbeyde Millen** as a **Food Service Helper (22.5 hours/week)** at the High School (replacing Keona Gaddis) effective September 13, 2018.
4. Amend the appointment of **Mark Deleel**, **Custodian--40 hours/week** at Windermere Boulevard School, from probationary to **permanent** effective October 9, 2018, upon successful completion of his 26-week probationary period in accordance with civil service rules and regulations.
5. Appoint **Sandra Loffredo** as **Teacher Aide (Transition Coordinator--37.5 hours/week)** at Amherst Central High School/Middle School and Cleveland Hill Schools (replacing Erin Cogan) effective September 19, 2018.
6. Appoint **Erin Crabtree** as **Special Education Teacher Aide (32.5 hours/week)** at the High School (replacing Nadine Cascio) effective September 19, 2018.

### Other

1. Approve the following staff for the **Special Education After-School program**: **Linda Sopic, Poonam Browder, and Patricia Long.**
2. Approve changes to the **2018-19 Substitute List.**

### **FINANCIAL REPORTS**

Warrant Reports: #0005 (8/3/18), #0007 (8/10/18), #0009 (8/24/18)

### **Follow Up Action Items**

None

A motion to convene to Executive Session regarding the employment of a particular person was made by Jessica McLaughlin, seconded by Dominic Vivolo. Motion unanimously carried (6-0).

The board convened to Executive Session at 7:39 PM.

A motion to convene to Public Session was made by Lynn Errington, seconded by Dominic Vivolo. Motion unanimously carried (6-0).

The board convened to Public Session at 8:06 PM.

A motion to adjourn the meeting was made by Jeanne Ernst, seconded by Lorry Goldhawk. Motion unanimously carried (6-0).

The meeting adjourned at 8:07 PM.

The next regular Board of Education meeting to be held on Tuesday, October 2, 2018 at 7:00 PM.

Respectfully submitted by: Deborah Custodi, District Clerk