

**MINUTES OF THE 881 REGULAR BUSINESS MEETING  
BOARD OF EDUCATION  
AMHERST CENTRAL SCHOOL DISTRICT  
October 16, 2018  
District Office Conference Room**

**Present:** Paul Steimle - President, Jeanne Ernst - Vice-President, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Dominic Vivolo

**Not Present:** Mark Smith

**Others Present:** Anthony Panella - Superintendent, Michael Belle-Isle - Assistant Superintendent, Lynn Shanahan - Assistant Superintendent, Laura Bosinski – Business Administrator

Meeting called to order by Paul Steimle, President, at 7:01 pm

**WRITTEN COMMUNICATION**

None

**VISITORS WISHING TO SPEAK**

None

**REPORT OF BOARD AND SPECIAL COMMITTEES**

Board President Paul Steimle congratulated the following Master Teacher's: Jamie Cinelli, Nancy Claxton, Stephanie Reddien, Kristen Shouldice, Jill Zobel, and Erik Zobel.

Board Member Lorry Goldhawk reported the Show Us Your Stripes committee met to go over preparations for the October 19<sup>th</sup> event.

Board member Dominic Vivolo attended the Erie County Association of School Board's (ECASB) Legislator Forum along with Superintendent Panella. Monetary support and current concerns facing school districts were topics discussed with the state Senators in attendance.

**SUPERINTENDENT'S REPORT**

**Board of Education Recognition**

Superintendent Panella acknowledged the Board of Education for their hard work and dedication to the District. Amherst students made pottery and provided music as a surprise for the board.

**Secondary Curriculum Update**

Dr. Lynn Shanahan, Assistant Superintendent, along with Curriculum Leaders Katie Rapp (ELA), Mark Jones (Social Studies), and Kim King (Math) reported on summer curriculum work that Committees worked on over the summer.

**Unified Sports**

Dr. Kiel Illg, Director of Health, Physical Education, and Athletics explained that Unified Sports is a sports based strategy to engage students with and without disabilities. The objective is to use activities to create a culture of inclusiveness in school. The board has agreed to adopt participation in Unified Basketball at their November 6<sup>th</sup> meeting.

**Capital Phase I Update**

Superintendent Panella explained ongoing construction has delayed the opening of the track and turf field to the community for recreational use.

*A motion was made by Jeanne Ernst and seconded by Lorry Goldhawk to approve the following New Business Items: E-1-a through h; Personnel Items: E-2-a through d, and Financial Item E-3-b, c, e, g, and h. The motion unanimously carried (6-0).*

**NEW BUSINESS**

- a. **Approve** Minutes of October 16, 2018 Regular Business Meeting.

- b. **Approve** the Recommendations of the Committee on Special Education and the Subcommittee on Special Education.
- c. **Approve** (FINAL) the Overnight/Out-of-the-Country Field Trip Proposal to Washington, DC for grade 8: April 10, 2019 – April 12, 2019 (No cost to District).
- d. **Approve** (Pre-Approve & FINAL) the Overnight/Out-of-the-Country Field Trip Proposal to Seneca Falls, NY for five (5) High School students: October 25, 2018 – October 26, 2018 (No cost to District).
- e. **Approve** disposal of four (4) pool lane lines from Amherst Middle School.
- f. **Approve** disposal of nine (9) wireless microphones from Amherst High School.
- g. **Approve** disposal of seven (7) wireless microphones from Amherst Middle School.
- h. **Approve** disposal of two (2) wireless microphones from Windermere Boulevard School.

## PERSONNEL

### Instructional – Faculty

1. Accept with regret and appreciation the **resignation** of **Joshua Janese**, Special Education Teacher at the Middle School, effective November 5, 2018, with his last full day of work being November 2, 2018.
2. Appoint **Patrick Kapperman**, current Special Education Teacher at the High School, **as a Teacher on Special Assignment (TOSA)-Districtwide Committee on Special Education Chairperson**, effective date to be determined (new position).
3. Appoint **Gabrielle Zafonte**, current Reading Teacher long-term substitute at Windermere Boulevard School (replacing Allison Damon) **as a Reading Teacher long-term part-year substitute** at Windermere Boulevard School (replacing Amy Butzek) effective November 9, 2018 **through February 15, 2019 (tentative date)**.

### Instructional Teaching Assistants

1. Approve maternity/child care leave for **Catherine Burlingame**, Special Education Teaching Assistant at the High School, effective January 14, 2019 through March 8, 2019 (tentative dates).
2. Appoint **Amy Tighe**, who holds a valid provisional School Counselor certificate, **as a part-time Teaching Assistant (16.5 hours/week)** at Smallwood Drive School (replacing Kim Alexander-Thomson) effective October 17, 2018.
3. Approve a change of status for **Elizabeth Zucco**, part-time Teaching Assistant (16.5 hours/week) at Windermere Boulevard School, **to a probationary four-year appointment as a Teaching Assistant (32.5 hours/week)--special subject tenure area section 30.8(d)** at the Middle School (replacing Nicholas Coronado) effective October 29, 2018.

### Civil Service

1. Accept with regret and appreciation the resignation for purposes of **retirement** of **Kathleen Green**, District Benefits Coordinator, effective January 7, 2019, with her last day of work being January 4, 2019.
2. Approve a **change of status** for **Rosemarie Howard** from Senior Clerk Typist at District Office **to Principal Clerk Typist at Smallwood Drive School** (replacing Angela Himes who will transfer to Windermere Boulevard School replacing Mary "Molly" Wesolowski) effective October 17, 2018. Her probationary appointment will be effective through April 16, 2019.

3. Appoint **Kaleigh Ellinger**, who holds a valid Registered Nurse certificate, as a **School Nurse at Sacred Heart Academy** (replacing Claire Camann) effective October 17, 2018. Her 26-week probationary period will be effective through April 16, 2019.
4. Amend the appointment of **Lee Hernquist**, Senior Custodian (40 hours/week) at the Middle School, **from probationary to permanent** effective November 1, 2018, upon successful completion of his 26-week probationary period in accordance with civil service rules and regulations.
5. **Rescind the appointment** of **Erin Crabtree** as Special Education Teacher Aide (32.5 hours/week) at the High School (replacing Nadine Cascio) retroactive to September 10, 2018.

#### Other

1. Approve **Camille Pontrello, Ph.D.**, current Adjunct Professor of Graduate Literacy Education at Niagara University who holds a pending Certificate of Advanced Study-School Building Leader (CAS-SBL) certificate, as an **unpaid Administrative Intern** in the Middle School effective dates to be determined.
2. Approve changes to the **Athletic Support Staff pay schedule** for the 2018-19 school year.
3. Approve the **Winter Coaching** Recommendations for the **2018-19 winter sports season**.
4. Approve the **Intramural Staff** for the 2018-19 school year.
5. Approve **Extracurricular Staff** for the 2018-19 school year.
6. Approve changes to the **2018-19 Substitute List**.

#### **FINANCIAL REPORTS**

Budget Status Reports: Summary (September 2018), Detail (September 2018); Budget Transfers Report: General Fund (September 2018), Capital Projects Fund (September 2018), School Lunch Fund (September 2018), Special Miscellaneous Fund (September 2018); Cash Flow Statement (July 1, 2018- September 30, 2018); Warrant Reports: #0010 (September 7, 2018), #0013 (September 21, 2018) ; Treasurer's Report (September 2018)

#### **Follow Up Action Items**

None

President Steimle congratulated Josh Janese on his resignation to take an administrative position.

A motion to adjourn the meeting was made by Dominic Vivolo, seconded by Lorry Goldhawk. Motion unanimously carried (6-0).

The meeting adjourned at 8:12 PM.

The next regular Board of Education meeting to be held on Tuesday, November 6, 2018 at 7:00 PM.

Respectfully submitted by: Deborah Custodi, District Clerk