

**MINUTES OF THE 897 REGULAR BUSINESS MEETING  
BOARD OF EDUCATION  
AMHERST CENTRAL SCHOOL DISTRICT  
August 13, 2019  
Windermere Library Media Center**

**Present:** Paul Steimle, Jeanne Ernst, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Dominic Vivolo

**Not Present:** None

**Others Present:** Superintendent Anthony Panella; Assistant Superintendent Lynn Shanahan; Laura Bosinski, School Business Administrator

Meeting called to order by Paul Steimle, President, at 7:00 pm

**WRITTEN COMMUNICATION**

The Board received a letter from a parent with a special transportation request.

**VISITORS WISHING TO SPEAK**

None

**REPORT OF BOARD AND SPECIAL COMMITTEES**

The Audit Committee met with external auditor Drescher & Malecki LLP per board member Dominic Vivolo to discuss the entry of the audit process.

Board member Jeanne Ernst attended a meeting between NYSSBA and Senator Schumer's office to discuss items such as SALT deductions, Net Neutrality and E-Rate. The objective is to encourage the federal government to improve access and quality of education for all students.

**SUPERINTENDENT'S REPORT**

**Phase II Construction Update**

Brittany Sainz from Turner Construction reviewed what has been completed in the District regarding Phase II of the Capital Improvement Project and what will happen in the next 30 days to 3 months.

**LocalLive**

Director of Health, Physical Education & Athletics Jeffrey Wheaton gave an overview of LocalLive, a livestreaming program to view District events. A link to the web channel will appear on the District's webpage. There is no charge for the community to stream these events.

*A motion was made by Lorry Goldhawk and seconded by Jeanne Ernst to approve the following New Business Items: E-1-a through j, E-2-a through d, and E-3-c through h. The motion unanimously carried (7-0).*

**NEW BUSINESS**

- a. Approve **Minutes** of July 9, 2019 Regular Board Meeting.
- b. Approve the Recommendations of the **Committee on Special Education** and the Subcommittee on Special Education.
- c. Approve the Recommendations of the **Committee on Preschool Special Education**.
- d. Approve the **Tax Rate** at \$20.326610 per \$1000 of Assessed Valuation for the 2019-2020 School Year.
- e. Approve the District's **Corrective Action Plan** for the Internal Audit Report.
- f. Approve the following **Bids** for the 2019-2020 school year: Bread products, grocery products, ice cream, processed products, paper and smallwares.
- g. Approve a **donation** of soda products and water from Coca-Cola valued at \$500.
- h. Approve disposal of one (1) **Dell desktop computer** from St. Benedict's School.

- i. Approve disposal of one (1) **Frigidaire refrigerator** from Amherst Middle School.
- j. Approve an **honorarium request** from the High School in the amount of \$100.00 payable to John Horan for cooking hot dogs at Fall Fest (Funds Generated from Student Council).

**PERSONNEL**

**Instructional – Faculty**

- 1. Accept with regret and appreciation the **resignation** of **Sara Kuehfus**, part-time Science Teacher (0.8 FTE) at the Middle School, effective August 8, 2019.
- 2. **Reappoint** the following **part-time teachers** for the 2019-20 school year:
 

Burgholzer, John	Science	.50	High School
TBD	Science	.80	Middle School
Simmons, Teresa M.	General Special Education	.40	High School/Middle School
Hilley, Anna M.	General Special Education	.50	Smallwood Drive
Redding, Karen L.	Elementary	.70	Windermere Boulevard
- 3. Approve **maternity/child care leave** for **Amanda Walter**, Enrichment Teacher at Smallwood Drive School, effective September 20, 2019 through February 14, 2020 (tentative dates).
- 4. Appoint **Erum Jenks**, previous long-term Elementary Teacher substitute who holds a valid initial Childhood Education (1-6) certificate, as **an Enrichment Teacher long-term substitute** at Smallwood Drive School (replacing Amanda Walter) effective September 20, 2019 through February 14, 2020 (tentative dates).

**Instructional – Teaching Assistants**

- 1. Accept with regret and appreciation the **resignation** of **Carlemina ("Melinda") Criola**, Teaching Assistant-Special Education at the Middle School, effective July 23, 2019.
- 2. Accept with regret and appreciation the resignation for purposes of **retirement** of **Nancy Reed**, Teaching Assistant-Special Education at Smallwood Drive School effective August 6, 2019.
- 3. Accept with regret and appreciation the **resignation** of **Laurie Marfino**, part-time Teaching Assistant at Smallwood Drive School, effective July 28, 2019.
- 4. Approve a **change of status** for **Tully Moeller** from full-time Teacher Aide to **part-time Teaching Assistant (16.5 hours/week)** at Smallwood Drive School (replacing Laurie Marfino) effective September 3, 2019.
- 5. Appoint **Cassidy Klaybor**, who will obtain a valid Teaching Assistant Level I certificate, as a **part-time teaching assistant (16.5 hours/week)** at Smallwood Drive School (replacing Dawn Smith) effective September 3, 2019.
- 6. Appoint **Brooke Starke**, who holds valid initial Students with Disabilities (Grades 1-6) certificate, as a **part-time Teaching Assistant (16.5 hours/week)** at Smallwood Drive School (replacing Beverly Wicher's position) effective September 3, 2019.

**Civil Service**

- 1. Accept with regret and appreciation the resignation for purposes of **retirement** of **Susan Sheehan**, District School Lunch Manager effective September 7, 2019.

2. Accept with regret and appreciation the **resignation** of **Tully Moeller** as Teacher Aide at the Middle School effective August 9, 2019 so she may transfer to a part-time Teaching Assistant position at the Smallwood Drive School effective the start of the 2019-20 school year.
3. Approve a **health leave of absence** for **Sandra Loffredo**, Transition Coordinator, effective September 3, 2019 through date to be determined (4-6 weeks).
4. Rehire **Gary Green**, as a **part-time Teacher Aide/Cafeteria Monitor (13.75 hours/week)** at Windermere Boulevard School (replacing Joanne Aronica-Olyaei) effective September 3, 2019.
5. Rehire **Debra Davern** as a **part-time Teacher Aide (Special Friends) (19 hours/week)** at Windermere Boulevard School effective September 3, 2019.
6. Accept with regret and appreciation the **resignation** of **Robert Close**, Teacher Aide/Monitor at the High School, effective July 30, 2019.
7. Approve a **change of status** for **Katelyn Rogers** from Teaching Assistant (30 hours/week) at Windermere Boulevard School to **full-time Teacher Aide-Special Education (32.5 hours/week)** at the Middle School effective September 3, 2019.
8. Appoint **Deborah Pomietlasz**, current food service helper substitute, as **part-time Food Service Helper (16.5 hours/week)** at the High School (replacing vacancy) effective September 3, 2019.

#### **Other**

1. Appoint **Micah Schmitt** as **Cook Manager** for the **2019 Summer Food Service Program Site Supervisor** retroactive to July 1, 2019 through August 16, 2019.
2. Approve the **Fall 2019 coaching schedule**.

#### **FINANCIAL REPORTS**

Budget Transfers Report: General Fund (June & July 2019), Capital Projects Fund (June 2019), School Lunch Fund (June & July 2019), Special Aid Fund (June 2019), Special Miscellaneous Fund (July 2019); Budget Transfers [over \$25,000] General Fund (June & July 2019), School Lunch Fund (June & July 2019); Cash Flow Statement (July 1, 2018- June 30, 2019); Extra Classroom/Extracurricular Activity Funds: Quarterly Reports (April 1, 2019 – June 30, 2019), Annual Reports (July 1, 2019 – June 30, 2019); Warrant Reports (#0051 6/14/19, #0053 6/28/19, #0002 7/12/19, #0004 7/26/19); Treasurer's Report (June 2019), Investments (June 2019).

#### **Follow Up Action Items**

1. Can the viewer on LocalLive zoom in when using the app?
2. Can LocalLive or the district track how many views Amherst's web channel receives?

A motion to convene to Executive Session for matters regarding the employment of a particular person was made by Jessica McLaughlin, seconded by Dominic Vivolo. Motion unanimously carried (7-0).

The Board convened to Executive Session at 7:37 pm.

A motion to convene to Public Session was made by Dominic Vivolo, seconded by Mark Smith. Motion unanimously carried (7-0).

The Board convened to Public Session at 8:24 pm.

A motion to adjourn the meeting was made by Jeanne Ernst, seconded by Lynn Errington. Motion unanimously carried (7-0).

The meeting adjourned at 8:24 PM.

The next regular Board of Education meeting to be held on Tuesday, September 3, 2019 at 7:00 PM.

Respectfully submitted by: Deborah Custodi, District Clerk