

**MINUTES OF THE 900 REGULAR BUSINESS MEETING  
BOARD OF EDUCATION  
AMHERST CENTRAL SCHOOL DISTRICT  
November 5, 2019  
District Office Conference Room**

**Present:** Paul Steimle, Jeanne Ernst, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Dominic Vivolo

**Not Present:** None

**Others Present:** Superintendent Anthony Panella; Assistant Superintendent Michael Belle-Isle; Laura Bosinski, School Business Administrator; James Hickey, Young & Wright Architects

Meeting called to order by Paul Steimle, President, at 7:00 pm.

**WRITTEN COMMUNICATION**

None

**VISITORS WISHING TO SPEAK**

Ellen Marshall and Tina Vispi Robinson indicated the Class of 1969 donated \$4500 for a tennis court windscreen at the High School. They ask all classes to consider coordinating a donation when their class holds a reunion.

**REPORT OF BOARD AND SPECIAL COMMITTEES**

Board Member Lorry Goldhawk stated she attended the NYSSBA Convention held in October for their Annual Business meeting. If possible, she would like the board to consider sending more members as the convention provides much information.

Board Member Lynn Errington discussed the policies to be adopted at this board meeting. An additional Policy Committee meeting was scheduled for December.

Board Member Jessica McLaughlin attended the Safety Committee meeting where an update on the Family Support Center was shared as well as information about an active threat workshop attended, and the new PA system at the High School.

Board member Jeanne Ernst reported the Technology Committee met to discuss goals, the Triple E Framework, and to review the new standards.

**SUPERINTENDENT'S REPORT**

**Pathfinder's Task Force**

The High School Pathfinder's Task Force nominated Ms. Kristy Grossman as "Teacher of the Month" for September 2019 and Ms. Allison Boyer-Stang for October 2019. Mallory Grubb and Alexander Klee were nominated as "Students of the Month" for September 2019 and Jacky Hua, Akash Jacobus and Helena Szumski for October 2019.

**Fund Balance & Reserves Long-Range Plan**

School Business Administrator Laura Bosinski provided data on Fund Balance and Reserves Long Range Plan. The Board agreed with all recommendations. The plan will be adopted at the November 19th board meeting.

*A motion was made by Jeanne Ernst and seconded by Jessica McLaughlin to approve the following New Business Items: F-1-a through o, F-2-a through d. The motion unanimously carried (7-0).*

**NEW BUSINESS**

- a. Approve **Minutes** of October 15, 2019 Regular Board Meeting.
- b. Approve the Recommendations of the **Committee on Special Education** and the Subcommittee on Special Education.
- c. Approve the Recommendations of the **Committee on Preschool Special Education**.
- d. Approve **Revised Policy** No. 5681 School Safety Plans

- e. Approve **Revised Policy** No. 6150 Alcohol, Tobacco, Drugs, and Other Substances (Staff)
- f. Approve **Revised Policy** No. 6212 Certification and Qualifications
- g. Approve **Revised Policy** No. 7221 Participation in Graduation Ceremonies and Activities
- h. Approve **Revised Policy** No. 7320 Alcohol, Tobacco, Drugs, and Other Substances (Students)
- i. Approve **Revised Policy** No. 7410 Extracurricular Activities
- j. Approve **Revised Policy** No. 7511 Immunization of Students
- k. Approve **Revised Policy** No. 7580 Safe Public School Choice
- l. Pre-Approve the **Overnight/Out of the Country Field Trip** Bolzano, Italy for approximately twelve (12) students: February 5, 2020 – February 22, 2020 (No cost to district)
- m. Approve (FINAL) the **Overnight/Out of the Country Field Trip** Proposal to Orlando, FL for approximately one hundred fifty (150) students: April 8, 2020 – April 11, 2020 (No cost to district)
- n. Accept **Gifts/Donations** on the attached list and increase the District's 2019-2020 budget appropriation by \$42,549.57.
- o. Approve disposal of one (1) **3M Detection System** from the High School library.

## **PERSONNEL**

### **Instructional – Faculty**

- 1. Accept with regret and appreciation the **resignation** of **Jenmarie Reynolds**, Special Education Teacher long-term substitute at Windermere Boulevard School, effective with her last day of work on November 8, 2019.
- 2. Appoint **Kimberly Murphy**, who holds a pending General Science (7-12) certificate, **as a part-time Science Teacher (0.8 FTE)** at the Middle School (replacing Sara Kuehfus) effective November 25, 2019.
- 3. Appoint **Gabrielle Zafonte**, previous Elementary Teacher long-term substitute who holds a pending Special Education (B-2) certificate, **as a Special Education teacher long-term substitute** at Windermere Boulevard School (replacing Danielle Maciok) effective November 12, 2019 through the end of the 2019-20 school year (tentative dates).
- 4. Approve health leave for **Annessa Kujawinski**, Elementary Teacher at Smallwood Drive School, effective November 13, 2019 through December 20, 2019 (tentative dates).
- 5. Appoint **Ashley Dikeman**, who holds a valid initial Early Childhood Education (B-2) certificate, as an Elementary Teacher long-term substitute at Smallwood Drive School (replacing Annessa Kujawinski) effective November 13, 2019 through December 20, 2019 (tentative dates).
- 6. Approve the **tenure appointment** -- tenure area Elementary Education for **Erin M. Ferrell**, Teacher at Smallwood Drive School, effective November 10, 2019.
- 7. Approve the **tenure appointment** -- tenure area Elementary Education for **Lauren Ladowski**, Teacher at Windermere Blvd School, effective December 10, 2019.
- 8. Approve the **tenure appointment** -- tenure area Art Education for **Anna LoTempio**, Teacher at Windermere Blvd School, effective January 3, 2020.

### **Instructional – Teaching Assistants**

- 1. Accept with regret and appreciation the **resignation** of **Mary Ellen Gorczynski**, **Teaching Assistant-Special Education** at the Smallwood Drive School, effective with her last day of work on October 11, 2019

2. Appoint **Ranya Elkwaifi**, who will obtain a valid Teaching Assistant Level I certificate, **as a part-time Teaching Assistant (19.0 hours/week)** at Windermere Boulevard School (replacing Krista McCoy) effective November 6, 2019.

**Civil Service**

1. **Terminate** the employment of **Hattie Jones** for unapproved absence from her Teacher Aide (Special Education at Smallwood Drive School effective October 15, 2019.
2. Accept with regret and appreciation the **resignation** of **Lindsay Wellington, Teacher Aide-Special Education** at Smallwood Drive School, effective October 31, 2019.

**Other**

1. Approve the **Winter Coaching Schedule** for the 2019-20 school year.
2. Approve the **Intramural Staff** for the 2019-20 school year.

President Steimle welcomed Ms. Kimberly Murphy and congratulated the tenure recipients on behalf of the board.

**Follow Up Action Items**

1. Clarify when policies need one or two readings.
2. Correct date on the Reserve Plan.

A motion to convene to Executive Session for matters regarding collective bargaining negotiations with Amherst Service Staff Association was made by Lorry Goldhawk, seconded by Dominic Vivolo. Motion unanimously carried (7-0).

The Board convened to Executive Session at 7:51 pm.

A motion to convene to Public Session was made by Dominic Vivolo, seconded by Mark Smith. Motion unanimously carried (7-0).

The Board convened to Public Session at 8:08 pm.

A motion to adjourn the meeting was made by Jeanne Ernst, seconded by Jessica McLaughlin. Motion unanimously carried (7-0).

The meeting adjourned at 8:08 PM.

The next regular Board of Education meeting to be held on Tuesday, November 19, 2019 at 7:00 PM.

Respectfully submitted by: Laura Bosinski, Acting District Clerk