

**MINUTES OF THE 904 REGULAR BUSINESS MEETING
BOARD OF EDUCATION
AMHERST CENTRAL SCHOOL DISTRICT
December 10, 2019
District Office Conference Room**

Present: Paul Steimle, Jeanne Ernst, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Dominic Vivolo

Not Present: None

Others Present: Superintendent Anthony Panella; Assistant Superintendent Michael Belle-Isle; Assistant Superintendent Lynn Shanahan; Laura Bosinski, School Business Administrator

Meeting called to order by Paul Steimle, President, at 7:00 pm.

WRITTEN COMMUNICATION

None

VISITORS WISHING TO SPEAK

None

REPORT OF BOARD AND SPECIAL COMMITTEES

Board Member Lynn Errington discussed the policies to be adopted at this board meeting. An additional Policy Committee meeting was scheduled for December.

SUPERINTENDENT'S REPORT

Unified Bowling

Director of Health, Physical Education & Athletics Jeffrey Wheaton and Unified Basketball Coach Jennifer Higgins reviewed what Unified Sports is and what it does for the students and community. The board unanimously agreed to approve participation for Unified Bowling at its next board meeting.

Smallwood Strategic Plan Update

Principal Daniel Lewis and Vice Principal Rich Crozier, along with several staff members from Smallwood, presented Smallwood's 2019-2020 initiatives which include: Amplify Science, fostering reading and Skillstreaming.

Budget – Program Continuation

School Business Administrator Laura Bosinski reviewed projected revenues and expenditures for the 2020-2021 school year. The next budget update will be presented on February 11, 2020.

A motion was made by Jeanne Ernst and seconded by Lorry Goldhawk to approve the following New Business Items: F-1-a through w and F-2-b through d. The motion unanimously carried (7-0).

NEW BUSINESS

- a. Approve **Minutes** of November 19, 2019 Regular Board Meeting.
- b. Approve the Recommendations of the **Committee on Special Education** and the Subcommittee on Special Education.
- c. Approve the Recommendations of the **Committee on Preschool Special Education**.
- d. Approve **Revised Policy** No. 1336 *Duties of the Extraclassroom Activity Fund Central Treasurer and Faculty Auditor*.
- e. Approve **Revised Policy** No. 5140 *Administration of the Budget*.
- f. Approve **Revised Policy** No. 5520 *Extraclassroom Activity Fund*.
- g. Approve **Revised Policy** No. 5660 *Meal Charging and Prohibition Against Meal Shaming*.
- h. Approve **Revised Policy** No. 7110 *Comprehensive Student Attendance*.
- i. Approve **Revised Policy** No. 7530 *Child Abuse and Maltreatment*.

- j. Accept **Gifts/Donations** on the attached list and increase the District's 2019-2020 budget appropriation by \$1,000.00.
- k. Approve disposal of one (1) **washing machine** from the Middle School.
- l. Approve the **honorarium request** from the Middle School in the amount of \$125.00 payable to Jessica Ryder as Drama Club Make-Up Supervisor.
- m. Approve the **honorarium request** from the Middle School in the amount of \$200.00 payable to Donna Frymire as Drama Club Technology/Program Supervisor.
- n. Approve the **honorarium request** from the Middle School in the amount of \$600.00 payable to Diane Klein as Drama Club Costume/Prop Supervisor.
- o. Approve the **honorarium request** from the Middle School in the amount of \$750.00 payable to Jeff Palmer as Drama Club Light, Sound and Technology Supervisor.
- p. Approve the **honorarium request** from the Middle School in the amount of \$1,250.00 payable to Kathy Prospero as Drama Club Choreographer.
- q. Approve the **honorarium request** from the High School in the amount of \$500.00 payable to Katherine Kuo for Operetta Graphic Design.
- r. Approve the **honorarium request** from the High School in the amount of \$1,000.00 payable to John Shotwell for Operetta Sound Design.
- s. Approve the **honorarium request** from the High School in the amount of \$1,000.00 payable to Anne Kelly for Operetta Scenic Design and Construction.
- t. Approve the **honorarium request** from the High School in the amount of \$1,750.00 payable to Dale Bosworth for Operetta Scene Painter / Designer.
- u. Approve the **honorarium request** from the High School in the amount of \$2,000.00 payable to Matthew Pendrak for Operetta Orchestra Direction.
- v. Approve the **honorarium request** from the High School in the amount of \$2,250.00 payable to Dave Helm for Operetta Scenic Construction.
- w. Approve the honorarium request from the High School in the amount of \$3,000.00 payable to Kelly Camarata as Operetta Choreographer.

PERSONNEL

Instructional – Faculty

- 1. None

Instructional – Teaching Assistants

- 1. Approve the **tenure appointment** for **Michele Gonzalez, Teaching Assistant**, effective January 4, 2020.

Civil Service

- 1. Approve a **change in status for Cheryl LaForte** from Senior Clerk Typist **to Principal Clerk Typist** at Windermere boulevard School effective December 11, 2019. Her 13-week probationary period will be December 11, 2019 through March 10, 2020.
- 2. Appoint **Kimberly Cirillo** as a **Senior Clerk Typist (37.5 hours/week-12 months)** at Smallwood Drive School effective December 16, 2019 (replacing Kim Eastman). Her 26-week probationary period is through June 14, 2020 in accordance with civil service rules and regulations.
- 3. Appoint **Annette Lembicz** as **Account Clerk Typist (37.5 hours / week-12 months)** at District Office effective date January 6, 2020 (replacing Donette Burkhardt).

4. Approve **maternity/child care leave** for **Michele Kennedy**, Teacher Aide-Special Education at Smallwood Drive School, effective January 6, 2020 through March 6, 2020 (tentative dates).
5. Accept with regret and appreciation the **resignation** of **Darren Nahs-Day**, Teacher Aide-Special Education at the Middle School, effective with his last day of work on December 6, 2019.

Other

1. Approve the additional Extracurricular staff for the 2019-20 school year.
2. Approve an additional mentor for the 2019-20 school year.
3. Approve changes to the 2019-20 substitute list.

Follow Up Action Items

1. Add a resolution to the January 7, 2020 agenda to approve the District's participation in Unified Bowling.

A motion to convene to Executive Session for matters regarding the employment of a particular person and current/pending litigation was made by Jessica McLaughlin, seconded by Mark Smith. Motion unanimously carried (7-0).

The Board convened to Executive Session at 8:08 pm.

A motion to convene to Public Session was made by Jessica McLaughlin, seconded by Mark Smith. Motion unanimously carried (7-0).

The Board convened to Public Session at 9:27 pm.

A motion to adjourn the meeting was made by Jeanne Ernst, seconded by Lynn Errington. Motion unanimously carried (7-0).

The meeting adjourned at 9:27 PM.

The next regular Board of Education meeting to be held on Tuesday, January 7, 2020 at 7:00 PM.

Respectfully submitted by: Deborah Custodi, District Clerk