

**MINUTES OF THE 917 REGULAR BUSINESS MEETING
BOARD OF EDUCATION
AMHERST CENTRAL SCHOOL DISTRICT
August 11, 2020
Windermere Boulevard School Cafeteria**

Present: Jeanne Ernst, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Paul Steimle, Dominic Vivolo

Not Present: None

Others Present: Superintendent Anthony Panella; Assistant Superintendent Lynn Shanahan; Assistant Superintendent Michael Belle-Isle; Laura Bosinski, School Business Administrator

Public Hearing began at 6:46 pm.

PUBLIC HEARING – Safety Plan

A public hearing was held to review changes made to the District-Wide Safety Plan by Assistant Superintendent Michael Belle-Isle. Changes include: The addition of an annual multi-hazard school safety training for all employees and nonviolent conflict resolution programs for students. The School Resource Officer agreement was also added.

PUBLIC HEARING – District Code of Conduct

A public hearing was held to review changes made to the District Code of Conduct by Assistant Superintendent Michael Belle-Isle. Changes include updates due to public health guidance and protocols on face coverings.

Meeting called to order by Paul Steimle, President, at 6:59 pm

WRITTEN COMMUNICATION

President Steimle stated a letter was received by all board members from a district parent.

VISITORS WISHING TO SPEAK

The same district parents referenced above conveyed her displeasure with the District's Reopening Plan and the communication regarding reopening.

REPORT OF BOARD AND SPECIAL COMMITTEES

Board member Jeanne Ernst participated on the Social Emotional Committee. They worked 2 days for several hours and third day was scheduled.

Board member Dominic Vivolo attended an Audit Committee meeting. This was an entry meeting with Drescher & Malecki to go over formalities regarding their audit. The results will be reported to the board at the October 6 board meeting.

Board member Jessica McLaughlin participated on the Smallwood Reopening Task Force. They started in early July and feel they developed a comprehensive, safe reopening plan.

Board member Lorry Goldhawk participated on the High School Reopening Committee. They had an impressive committee and developed a comprehensive plan.

Board member Jeanne Ernst attended a NYSSBA meeting to discuss advocacy efforts we've been working on and expect to address.

SUPERINTENDENT'S REPORT

Reopening Planning Update

The Superintendent along with several administrators outlined the District's Reopening Plan. Several topics were covered including: Health & Safety, Child Nutrition, Transportation, and the individual school plans. To hear a comprehensive overview of the Reopening Plan, visit the Amherst Schools website under [Reopening Plans](#).

A motion was made by Jeanne Ernst and seconded by Dominic Vivolo to approve the following New Business Items: E-1-a through j; E-2-a through e; and E-3-b through g. The motion unanimously carried (7-0).

NEW BUSINESS

- a. Approve **Minutes** of July 7, 2020 Regular Board Meeting.
- b. Approve the Recommendations of the **Committee on Special Education** and the Subcommittee on Special Education.
- c. Approve the Recommendations of the **Committee on Preschool Special Education**.
- d. Reaffirm and adopt the **District-Wide School Safety Plan** and the Safety Plans for the Amherst Central High School, Amherst Middle School, Smallwood Drive School and Windermere Boulevard School pursuant to The Schools Against Violence in Education Act.
- e. Reaffirm and adopt the **District’s Code of Conduct**.
- f. Approve the **Tax Rate** at \$20.718879 per \$1000 of Assessed Valuation for the 2020-2021 school year.
- g. Adopt the New York State Archives Record **Retention & Disposition Schedule LGS-1** (formerly Ed-1 Retention Schedule).
- h. Approved the revised **2020-2021 School Calendar**.
- i. Approve (FINAL reading) **New Policy #5413 Procurement: Uniform Grant Guidance for Federal Awards**.
- j. Accept **Gifts / Donations** on the attached list and increase the District’s 2020-2021 budget appropriation by \$2,509.70.

PERSONNEL

Administrative

- 1. Appoint Amend the **probationary end date** for **J. Richard Crozier, Elementary Principal**, from a four-year to a **three-year probationary period** (Jarema credit for prior tenure). His start date is effective July 1, 2020.

Instructional – Faculty

- 1. Appoint Reappoint the following **part-time teachers** for the 2020-21 school year:

Murphy, Kimberly	Science	.80	Middle School
Simmons, Teresa M.	Gen. Special Education	.40	High / Middle School
Redding, Karen L.	Elementary	.70	Windermere
Zappy, Denise	Elementary	.50	Windermere
- 2. Amend the **probationary end date** for **Amy Bourgeault, Elementary Teacher**, from a four-year to a **three-year probationary period** (Jarema credit for prior tenure). Her start date is effective August 24, 2020.
- 3. Accept with regret and appreciation **the resignation of Rachel Anthon**, English Teacher at the Middle School, effective with her last day of work on August 6, 2020.
- 4. Appoint **Kirsten Cole**, who holds a valid initial English Language Arts (7-12) certificate, **to a four-year probationary appointment as an English Teacher—tenure area 30.1(c)** at the Middle School (replacing Rachel Anthon) effective August 24, 2020. The probationary expiration date will be contingent on the individual's overall APPR ratings. To receive tenure, the individual must receive overall APPR ratings of "effective" or "highly effective" in at least three of four preceding years, including the tenure year.

Instructional – Teaching Assistants

1. Approve the **tenure** appointment for **Katrina Giarrizzo**, Teaching Assistant-Special Education in the Middle School, effective September 9, 2020.
2. Approve the **tenure** appointment for **Denise Machado**, Teaching Assistant-Special Education in the Windermere Boulevard School, effective September 6, 2020.
3. Accept with regret and appreciation the **resignation of Ligia Hubert**, Teaching Assistant at Windermere Boulevard School, effective July 31, 2020.
4. Accept with regret and appreciation the **resignation of Kathryn DeCoux**, Teaching Assistant--Special Education at the Middle School, effective August 5, 2020.

Civil Service

1. Appoint **Lynn Fleck** to a 26-week probationary period as a **part-time Clerk Typist (19.5 hours/week-10 months)** in the Middle School (replacing Lisa Naegely) effective September 3, 2020 through March 5, 2021 per civil service rules and regulations (tentative dates).
2. Appoint **Mari Jo Allen** as a **provisional Senior Clerk Typist (37.5 hours/week-12 months)** in the District Special Education Office (replacing Heidi DuBois) effective August 31, 2020 (tentative date). This is a provisional appointment pending Mari Jo taking a future civil service exam and being reachable on the canvass list.
3. Amend the appointment of **Cory Brauch**, Laborer in the High School, from **probationary to permanent** effective September 8, 2020 upon successful completion of his 26-week probationary period.
4. Amend the appointment of **Kimberly Cirillo**, Senior Clerk Typist in the Smallwood Drive school, from **probationary to permanent** effective July 18, 2020 upon successful completion of her 26-week probationary period.
5. Approve a change of status for **Jason Banach** from full-time Laborer **to a 26-week probationary period as Custodian (40 hours/week - 12 months)** at Smallwood Drive School (replacing Gary Kratz) effective August 12, 2020 through February 9, 2021 (tentative dates).
6. Accept with regret and appreciation the **resignation of Vincent Coppola**, Laborer at the High School, effective June 30, 2020.
7. Appoint **Christine Maloney** to a 26-week probationary period as a **Laborer (40 hours/week - 12-months)** at the High School (replacing Vincent Coppola) effective August 17, 2020 through February 15, 2021 in accordance with the ASSA contract (tentative dates).
8. Approve **health leave** for **Mark Dranger**, Custodian at the Middle School, effective July 2, 2020 through January 28, 2021.

Other

1. Approve **non-salaried employee wages and annual additional pay items** for the 2020-21 school year.
2. Appoint/reappoint **Curriculum Teacher Leaders** for the 2020-21 school year.
3. Appoint/reappoint **Community Education Staff** for the 2020-21 school year.
4. Approve the 2020-21 **Intramurals Staff**.
5. Approve the **Athletics Support Staff** pay schedule for the 2020-21 school year.

FINANCIAL REPORTS

Budget Transfers Report: General Fund (June 2020), Capital Projects Fund (June 2020), School Lunch Fund (June 2020), Special Aid Fund (June 2020); Budget Transfers Report [over \$25,000]: General Fund (June 2020), School Lunch Fund(June 2020); Cash Flow Statement: July 1, 2019 – June 30, 2020; Extraclassroom / Extracurricular Activity Funds: Quarterly Report (April 1, 2020 –

June 30, 2020), Annual Report (July 1, 2019 – June 30, 2020); Warrant Reports (#0051, #0053; #0002, #0004, #0005); Treasurer's Report & Investments (June 2020)

Follow Up Action Items

1. None

A motion to convene to Executive Session for matters regarding the employment of a particular person was made by Jessica McLaughlin, seconded by Mark Smith. Motion unanimously carried (7-0).

The Board convened to Executive Session at 8:36 pm.

A motion to convene to Public Session was made by Dominic Vivolo, seconded by Lynn Errington. Motion unanimously carried (7-0).

The Board convened to Public Session at 9:18 pm.

A motion to adjourn the meeting was made by Lorry Goldhawk, seconded by Jeanne Ernst. Motion unanimously carried (7-0).

The meeting adjourned at 9:18 PM.

The next regular Board of Education meeting to be held on Tuesday, September 8, 2020 7:00 pm.

Respectfully submitted by: Deborah Custodi, District Clerk.