

**MINUTES OF THE 926 REGULAR BUSINESS MEETING
BOARD OF EDUCATION
AMHERST CENTRAL SCHOOL DISTRICT
February 9, 2021
Windermere Boulevard School Cafeteria**

Present: Jeanne Ernst, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Paul Steimle, Dominic Vivolo

Not Present: None

Others Present: Superintendent Anthony Panella; Assistant Superintendent Michael Belle-Isle; School Business Administrator Laura Bosinski

Meeting called to order by Paul Steimle, President, at 7:00 pm.

WRITTEN COMMUNICATION

Board President Paul Steimle received mail from Erie 1 BOCES that he previously shared with all board members.

VISITORS WISHING TO SPEAK

None

REPORT OF BOARD AND SPECIAL COMMITTEES

Board member Dominic Vivolo reported the Audit Committee met with Lumsden & McCormick to review the 2019-2020 Risk Assessment. The District has made significant progress under the supervision of Laura Bosinski, School Business Administrator.

Board member Lynn Errington stated the Policy Committee met to discuss the policies on the evening's agenda, most notably: Title IX and Sex Discrimination and Use of Email in the District.

Board member Lorry Goldhawk attended a Rick Timbs program through Erie County Association of School Boards (ECASB) regarding this year's budget and its impact on school districts. Mrs. Goldhawk also encouraged board members to submit nominations for 2021 ECASB awards.

SUPERINTENDENT'S REPORT

Budget Update

Business Administrator, Laura Bosinski, reported on preliminary revenue and expenditure assumptions and projections for the 2021-2022 school year. The overall budget forecast is projecting a \$858,984 gap at this time.

A motion was made by Jeanne Ernst and seconded by Jessica McLaughlin to approve the following New Business Items: E-1-a through n; E-2-a through e; and E-3-b through h. The motion unanimously carried (7-0).

NEW BUSINESS

- a. Approve **Minutes** of January 12, 2021 Regular Board Meeting.
- b. Approve the Recommendations of the **Committee on Special Education** and the Subcommittee on Special Education.
- c. Approve the recommendations of the **Committee on Preschool Special Education**.
- d. Approve First Reading of **New Policy** No. 3421 Title IX and Sex Discrimination.
- e. Approve **Revised Policy** No. 1330 Appointments and Designations by the Board of Education.
- f. Approve **Revised Policy** No. 1620 Annual Organizational Meeting.
- g. Approve **Revised Policy** No. 1640 Absentee Ballots.
- h. Approve **Revised Policy** No. 5670 Records Management.
- i. Approve **Revised Policy** No. 5681 School Safety Plans.
- j. Approve **Revised Policy** No. 6411 Use of Email in the District.

- k. Approve **Revised Policy** No. 7420 Sports and the Athletic Program.
- l. Accept **Gifts / Donations** on the attached list and increase the District's 2020-2021 budget appropriation by \$9.70.
- m. Approve the **honorarium request** from the Middle School in the amount of \$150.00 payable to Kathie Prospero as Middle School Musical Choreographer.
- n. Approve disposing of **Excess Technology** inventory as per attached.

PERSONNEL

Administrative

1. Approve an **amended employment agreement** for **Laura Bosinski, School Business Administrator**, effective January 29, 2021.

Instructional – Faculty

1. Approve a **health leave of absence** for **Alexis Sleight**, Science Teacher at the High School effective February 9, 2021 through May 8, 2021 (tentative dates).
2. Appoint **Christopher Serra**, who will obtain a valid initial Chemistry certificate, as a **Science Teacher long-term substitute** at the High School (replacing Alexis Sleight) effective February 9, 2021 through May 8, 2021 (tentative dates).
3. Approve a **health leave of absence** for **Martha Boyle**, Occupational Therapist at Smallwood Drive School effective March 24, 2021 through May 7, 2021 (tentative dates).
4. Approve **leave of absence** for **Sean Tanner**, Special Education Teacher at the High School, effective March 1, 2021 through April 1, 2021 (tentative dates).
5. Appoint **Jessica Belous**, current part-time Teaching Assistant who holds a valid initial Childhood Education (Grades 1-6) certificate, **as an Elementary Teacher long-term substitute** at Windermere Boulevard School (replacing Rebecca Walsh) effective April 12, 2021 through the end of the 2020-21 school year (tentative dates).

Instructional – Teaching Assistants

1. Approve a **leave of absence** for **Jessica Belous** from her part-time Teaching Assistant position to be an Elementary Teacher long-term substitute for Rebecca Walsh effective April 12, 2021 through the end of the 2020-21 school year (tentative dates).
2. Appoint **Callie Georger** who holds a professional Childhood Education certificate **to a probationary four-year appointment as a Teaching Assistant - Special Education (28.75 hours/week) special subject tenure area 30.8(4)** at Windermere Boulevard School (replacing Nicole Gandolph) effective February 10, 2021.

Civil Service

1. Accept with regret and appreciation for purposes of **retirement** of **Brenda Klepser**, District Principal Clerk Typist-Personnel effective July 1, 2021 (her last day of work will be June 30, 2021).
2. Appoint **Cynthia Brooks**, who holds a valid Registered Practical Nurse (RPN) certification, to a **26-week probationary period as a School Nurse** at Christ the King School (replacing Bonny Klein) effective March 1, 2021 through August 29, 2021 (tentative dates).
3. Approve a change of status for **Lee Hernquist** from Senior Custodian at the Middle School **to a probationary 26-week appointment as Head Custodian (40 hours/week - 12 month position)** at the Middle School (replacing Joseph Vecere) effective January 25, 2021 through July 25, 2021 in accordance with the ASSA contract (tentative dates).

4. Amend the appointment of **Christine Maloney**, Laborer in the High School, **from probationary to permanent** effective February 16, 2021 upon successful completion of her 26-week probationary period.
5. Amend the appointment of **Alexander Wilhelm**, Laborer in the High School, **from probationary to permanent** effective March 6, 2021 upon successful completion of his 26-week probationary period.
6. Appoint **Matthew Stachowiak** as a **Laborer (40 hours/week - 12-month position)** at Smallwood Drive School (replacing David Germain) for a 26-week probationary period effective February 10, 2021 through August 9, 2021 in accordance with the ASSA contract (tentative dates).
7. Amend the appointment of **Kimberly Phillips, part-time Clerk Typist** at Smallwood Drive School, **from probationary to permanent** effective March 15, 2021 upon successful completion of her 26-week probationary period.
8. Approve **extended health leave of absence** for **Patricia Long, Food Service Helper**, through April 15, 2021 (tentative date).
9. Appoint **Nancy Kacala** as **Food Service Helper long-term substitute** at Smallwood Drive School (replacing Roslyn Torre and Patricia Long vacancies) effective February 22, 2021 through the end of the 2020-21 school year.
10. Appoint **Brianna Smith** as **Food Service Helper long-term substitute** at Windermere Boulevard School (replacing Catherine D'Andrea) effective February 22, 2021 through the end of the 2020-21 school year.
11. Approve a **health leave of absence** for **Kathleen Siegel**, Cook manager at the High School, from January 19, 2021 through March 2, 2021 (tentative dates).
12. Approve a **health leave of absence** for **Daniel Robinson**, Teacher Aide at the High School, from January 11, 2021 through May 7, 2021 (tentative dates).
13. Accept with regret and appreciation the **resignation** of **Jack Friend**, part-time Teacher Aide (Cafeteria Monitor) at Smallwood Drive School, effective with his last day of work on February 5, 2021.
14. Approve a **health leave of absence** for **Dave Gajewski**, Laborer at Windermere Boulevard School, from January 27, 2021 through February 22, 2021 (tentative dates).
15. Approve a **health leave of absence** for **Kathleen Balduf**, Food Service Helper at the Middle School, from January 20, 2021 through March 2, 2021 (tentative dates).

Other

1. Accept with regret and appreciation the **resignation** of **Sean Tanner, AMP Advisor at the High School, effective March 1, 2021.**
2. Approve **Mary Baczkewicz** as **Youth Activation Committee Unified Sports (YAC) Club Advisor** at the High School **for the 2020-21 school year.**
3. Approve changes to the **2020-21 Winter Coach** list.
4. Approve **extracurricular** stipends for **2020-2021.**
5. Approve changes to the **2020-21 substitute list.**

FINANCIAL REPORTS

Budget Summary & Detail Report (December 2020, January 2021); Budget Transfers Report: General Fund (December 2020, January 2021), School Lunch Fund (December 2020, January 2021); Budget Transfers Report [over \$25,000]: General Fund (January 2021, February 2021); Cash Flow Statement (July 1, 2020 – December 31, 2020, July 1, 2020 – January 31, 2021); Extra Regular Business Mtg. 2/9/21

Classroom/Extracurricular Activity Funds Quarterly Report (October 1, 2020 – December 31, 2020); Warrant Report (#0029 1/8/21, #0031 1/22/21); Treasurer's Report & Investments (December 2020, January 2021)

Follow Up Action Items

1. Provide board members with ECASB Award nomination forms and summary.

A motion to convene to Executive Session for matters regarding litigation, collective bargaining negotiations with Amherst Lunch Employees Association and the employment of a particular person was made by Lorry Goldhawk, seconded by Dominic Vivolo. Motion unanimously carried (7-0).

The Board convened to Executive Session at 7:35 pm.

A motion to convene to Public Session was made by Lorry Goldhawk, seconded by Mark Smith. Motion unanimously carried (7-0).

The Board convened to Public Session at 8:49 pm.

A motion to adjourn the meeting was made by Jeanne Ernst, seconded by Jessica McLaughlin. Motion unanimously carried (7-0).

The meeting adjourned 8:49 PM.

The next regular Board of Education meeting to be held on Tuesday, March 2, 2021 at 7:00 pm.

Respectfully submitted by: Deborah Custodi, District Clerk.