

**MINUTES OF THE 933 REGULAR BUSINESS MEETING
BOARD OF EDUCATION
AMHERST CENTRAL SCHOOL DISTRICT
June 15, 2021
Amherst Middle School Auditorium**

Present: Jeanne Ernst, Lynn Errington, Lorry Goldhawk, Jessica McLaughlin, Mark Smith, Paul Steimle, Dominic Vivolo

Others Present: Superintendent Anthony Panella; Assistant Superintendent Michael Belle-Isle; Assistant Superintendent Lynn Shanahan; School Business Administrator Laura Bosinski

Meeting called to order by Paul Steimle, President, at 7:01 pm.

WRITTEN COMMUNICATION - None

VISITORS WISHING TO SPEAK - None

REPORT OF BOARD AND SPECIAL COMMITTEES

Board member Jeanne Ernst stated the Social Emotional Learning Committee met with representatives from each building to discuss changes for the 2021-2022 school year. The committee agreed added support for all students will be needed. Additionally the committee reviewed how to identify students that need support and job descriptions of those being hired to help them.

Board member Jessica McLaughlin attended the District-Wide Safety Committee meeting, which met to assess pandemic planning updates. Topics of discussion were swipe tags for the Amherst Police Department and a 3-year Safety Plan.

SUPERINTENDENT'S REPORT

Retiree Recognition

The following employees were recognized for their dedication to the school district as they retire: NancyAnn Ables, Jane Burke, Noel Call, Mark Dranger, Barbara Klaffka, Paula Moloney, Susan Paul-Saladino, Debra Suggs, Michelle Thomson, Laura Witzl.

Federal Stimulus Draft Plan

Superintendent Panella reviewed the District's priorities in spending Federal Funds: Academic programming for lost instructional time and academic gaps; student, staff and family wellness; and health and wellness.

Foundation Aid, Fund Balance & Reserves

Business Administrator Laura Bosinski reviewed the Foundation Aid Plan along with reserves activity and fund balance projections. The board unanimously agreed to fund the Teacher's Retirement Reserve and the 2017 and 2021 Capital Reserves should end of year funds be available. The board also agreed to maintain reserves at 6%.

A motion was made by Jeanne Ernst and seconded by Lorry Goldhawk to approve the following New Business Items: E-1-a through m; E-2-b through e; and E-3-b through e, g, and h. The motion unanimously carried (7-0).

NEW BUSINESS

- a. Approve **Minutes** of June 1, 2021 Regular Board Meeting.
- b. Approve the Recommendations of the **Committee on Special Education** and the Subcommittee on Special Education.
- c. Approve the recommendations of the **Committee on Preschool Special Education**.
- d. Approve a transfer in General Fund from unspent appropriation codes at year end to **Interfund Transfer for the School Lunch Fund** of up to \$150,000 in the 2020-2021 fiscal year to help offset the operating deficit of the School Lunch Program which is considered to be an ordinary contingent expenditure of funds.

- e. Approve ratification of a three-year contract between the Board of Education and **Amherst Paraprofessional Association** effective July 1, 2021 through June 30, 2024.
- f. Approve the **Standard Work Day** for Personnel Clerk in the District.
- g. Approve the **Standard Work Day** for Public Relations Specialist in the District.
- h. Approve the revised **Board of Education Calendar** for 2021-2022.
- i. Approve the **Milk, Juice and Ice Cream Bid** for the 2021-2022 school year.
- j. Accept **Gifts / Donations** on the attached list and increase the District's 2020-2021 budget appropriation by \$300.00
- k. Approve the transfer prior to the close of the 2020-2021 fiscal year and within sixty (60) days of the fiscal year end, an amount up to, but not to exceed \$495,426 from the General Fund into the **Retirement Contribution TRS Sub Fund**.
- l. Approve the transfer prior to the close of the 2020-2021 fiscal year and within sixty (60) days of the fiscal year end, an amount up to, but not to exceed \$200,000 from the General Fund into the **Capital Reserve 2017 Fund**.
- m. Approve the transfer prior to the close of the 2020-2021 fiscal year and within sixty (60) days of the fiscal year end, an amount up to, but not to exceed \$2,000,000 from the General Fund into the **Capital Reserve 2021 Fund**.

PERSONNEL

Administrative

1. Approve the **Administrator--School Business Administrator tenure appointment** for **Laura Bosinski**, School Business Administrator, at the District Office effective July 1, 2021.
2. Appoint **Heather Kystofiak**, who holds a valid Initial School Building Leader certificate, to a **four-year probationary appointment as a High School Assistant Principal--Secondary Assistant Principal** tenure area (replacing Scott Lawniczak who transferred to a new position) effective July 7, 2021 through July 6, 2025.

Instructional – Faculty

1. Accept with regret and appreciation the resignation for purposes of **retirement** of **Michelle Thomson, School Counselor** at the Middle School, effective July 1, 2021 (her last day of work will be June 30, 2021).
2. Appoint **Jacquelyn Bonfante**, who holds a valid professional Students with Disabilities (Grades 1-6) certificate, **to a three-year probationary appointment as an Integrated Co-Teaching teacher—special subject tenure area 30.8(a)(7)** at Windermere Boulevard School (new position) effective August 23, 2021. To receive tenure, the individual must receive composite or overall APPR ratings of "effective" or "highly effective" in at least two of the three preceding years, including the tenure year (Jarema credit for prior tenure).
3. Appoint **Julie Luce** who holds a valid Initial professional Students with Disabilities (Grades 1-6) certificate, **to a four-year probationary appointment as an Integrated Co-Teaching teacher—special subject tenure area 30.8(a)(7)** at Smallwood Drive School (new position) effective August 23, 2021. To receive tenure, the individual must receive composite or overall APPR ratings of "effective" or "highly effective" in at least three of the four preceding years, including the tenure year
4. Appoint **Hillary Asbeck-Wade**, current Teaching Assistant-Special Education, who holds a valid professional Students with Disabilities (Grades 1-6) certificate, **to a four-year**

probationary appointment as an Integrated Co-Teaching teacher—special subject tenure area 30.8(a)(7) at Windermere Boulevard School (new position) effective August 23, 2021. To receive tenure, the individual must receive composite or overall APPR ratings of "effective" or "highly effective" in at least three of the four preceding years, including the tenure year.

Civil Service

1. Accept with regret and appreciation the **resignation** of **Stephen Smith**, Food Service Helper at High School, effective with his last day of work on June 18, 2021.
2. Appoint **Michele Militello** as a **provisional Senior Clerk Typist (37.5 hours/week-12 months)** in the Special Education Department at the District Office (replacing Nancy Niedermayer) effective June 21, 2021 (tentative).
3. Accept with regret and appreciation the **resignation** of **Mark Busalachi**, Teacher Aide-Special Education at the High School effective the end of the 2020-2021 school year.

Other

1. Approve the staff for the **High School 2021 Summer Credit Recovery Program** effective July 7, 2021 through August 11, 2021.
2. Approve the staff for the **Middle School 2021 Summer Skills Summer Program** effective July 7, 2021 through August 10, 2021.
3. Approve the staff for the **SDS/WBS Elementary School 2021 Summer Program** effective July 1, 2021 through August 20, 2021.
4. Approve the staff for the **2021 Summer Food Service Program** effective July 1, 2021 through August 19, 2021.

FINANCIAL REPORTS

Budget Summary & Detail Report (May 2021); Budget Transfers Report: General Fund (May 2021), Capital Projects Fund (May 2021), Special Miscellaneous Fund (May 2021); Budget Transfers Report [over \$25,000]: General Fund (May and June 2021); Cash Flow Statement (July 1, 2020 –May 31, 2021); Warrant Report #0047 5/14/21, #0049 5/28/21; Treasurer's Report (May 2021)

Follow Up Action Items

1. Post the Foundation Aid Plan to the website.
2. Post the Federal Stimulus Draft Plan to the website.

A motion to convene to Executive Session for matters regarding the employment of a particular person and negotiations with the Amherst Paraprofessional Association and Amherst Office Personnel Association was made by Lynn Errington , seconded by Dominic Vivolo. Motion unanimously carried (7-0).

The Board convened to Executive Session at 8:13 pm.

A motion to convene to Public Session was made by Jeanne Ernst, seconded by Lorry Goldhawk. Motion unanimously carried (7-0).

The Board convened to Public Session at 9:12 pm.

A motion to adjourn the meeting was made by Mark Smith, seconded by Dominic Vivolo. Motion unanimously carried (7-0).

The meeting adjourned 9:12 pm.

The next regular Board of Education meeting to be held on Tuesday, July 13, 2021 at 7:00 pm.

Respectfully submitted by: Deborah Custodi, District Clerk.