

FOLLETT SCHOOL SOLUTION: PRIVACY & SECURITY OUTLINE

Your Data

- The student data stored within Follett School Solution (Follett) platforms including; Destiny and Aspen are the sole property of the schools and districts that are licensing these systems.
- The School / District is the exclusive owner of the data stored within Follett licensed systems, is the exclusive decision maker pertaining to what student data is collected, and has ultimate control over that data.
- The school administrator can purge student data at any time.
- Follett never shares student identifiable data and never sells student data to a third party.

Data Security and Hosting

- Access to an instance of a Follett platform is limited to the School / District that licenses the system and its authorized users.
- Follett uses industry standard SSL to ensure that student data is encrypted and transmitted securely from end to end.
- Teachers can monitor student accounts and student work.
- Students cannot privately communicate with each other.
- Access to student data is controlled exclusively by the School / District.
- Follett runs a professional hosting center that is Payment Card Industry Data Security Standard (PCI DSS) compliant to ensure the highest security standards are met in protecting student data.
- Follett adheres to a maintenance cadence to protect and maintain the security of data with protection security measures that include maintaining secure environments that are patched and up to date with all appropriate security updates.
- Follett employs independent experts to assess the integrity of its application architectures and hosting centers to ensure that its security measures continue to meet industry standards.
- Each district's hosted data is partitioned in an exclusive district data store and therefore no districts student or other data is co-mingled with any other district's data.

Data Access is a Serious Matter

- Follett holds its associates to the highest standards when it comes to safeguarding student data. Follett's Code of Conduct provides an overview of the standards of behavior for business dealings applicable to Follett associates of all departments, subsidiaries, and operations. Follett associates annually

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acknowledge their obligation to protect the confidentiality and proprietary information of Follett customers, to not disclose this information to unauthorized persons, and to not engage in illegal activities by completing a course and signing the Follett Code of Conduct,. Follett also continues to update and deliver in-person and web-based data privacy and security training and resources which addresses specific education industry regulations and acceptable handling practices for associates with access to Pupil Records.

Federal and State Law Compliance

- Follett does everything within its power to safeguard the access of personally identifiable student information:
 - We adhere to standards included in the Family Educational Rights and Privacy Act (FERPA) and other applicable laws and regulations as they relate to the release of student information.
 - We comply with applicable privacy laws including:
 - Privacy Rights of Students,
 - Computer Users' Responsibilities,
 - Security of Computing Resources,
 - Security of Data,
 - Privacy of Computing Resources,
 - Health Information Privacy and Accountability Act (HIPAA),
 - Children Internet Protection Act (CIPA),
 - Gramm-Leach Bliley Act (GLBA).
- We have signed the K-12 School Service Provider **Pledge to Safeguard Student Privacy**.